

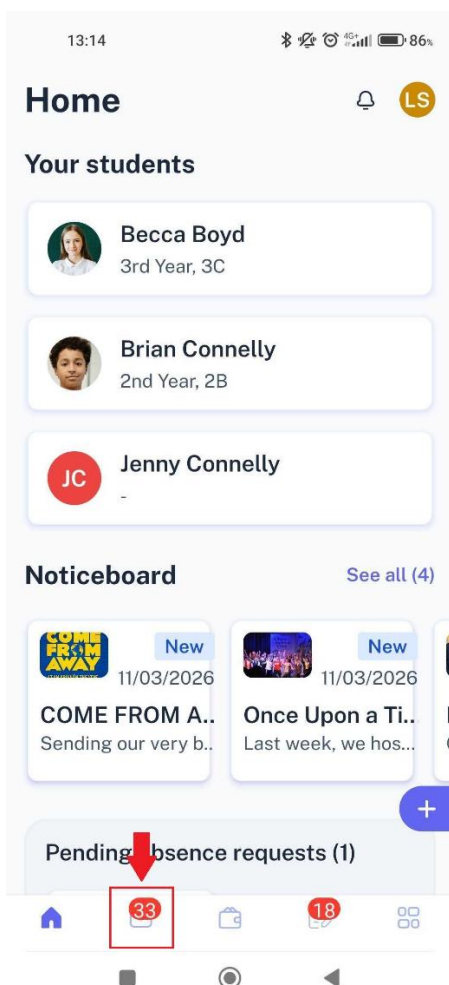
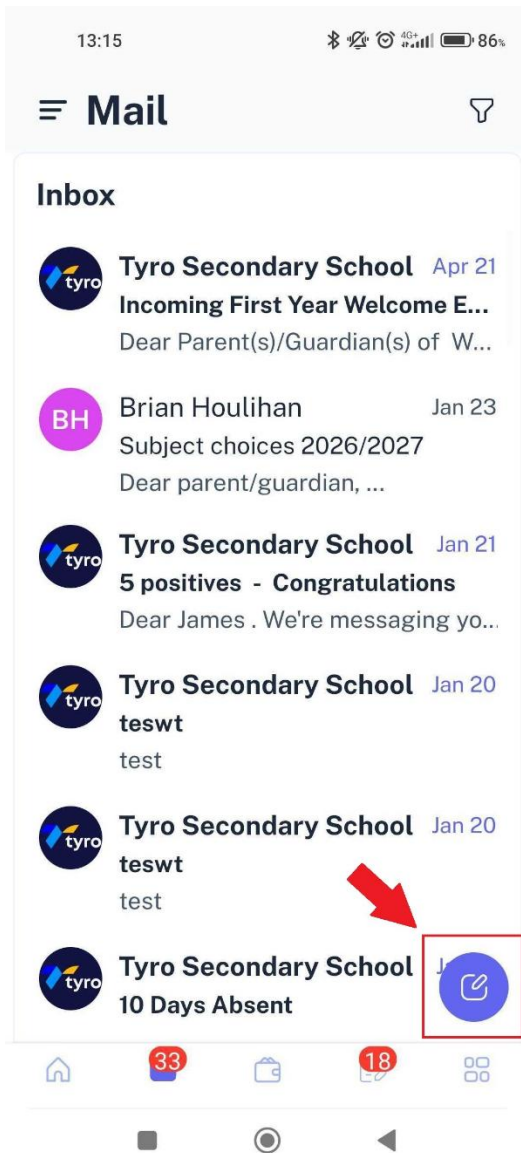


## How to send a mail to your student's Year Head in Tyro

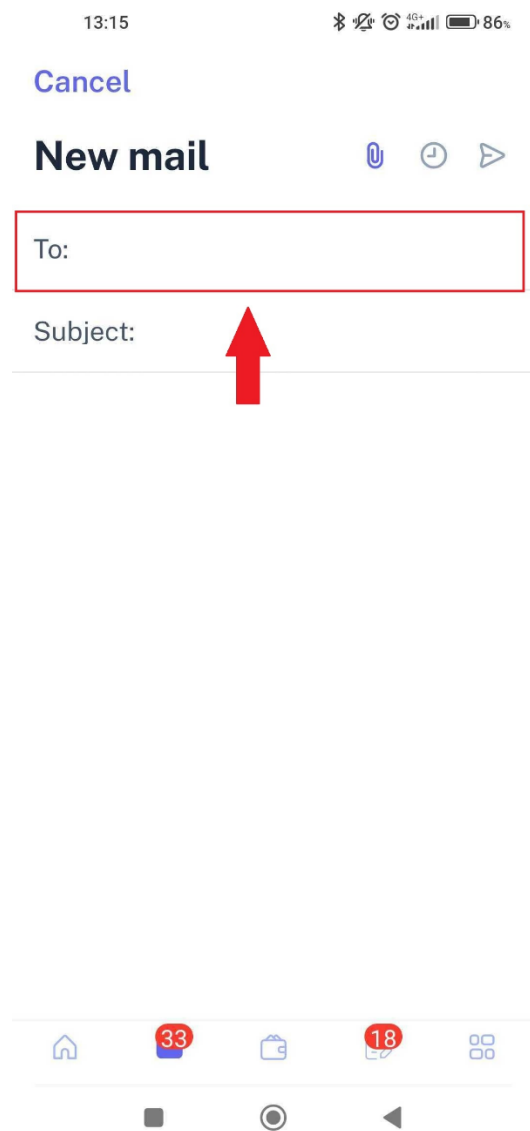
1. Open your Tyro app.
2. You will see some information in the home screen
3. Tap the Mail icon at the bottom of the screen – a small envelope icon
4. Tap the purple circle at the bottom right to compose a new Mail. 
5. In the "To" field, type in "Year head" . When you click into the field it should show the correct Year Head there already. If you have more than one student in the school please select the correct Year Head for student.
6. Write out your mail and send 



## Your Mails



## How to compose a new email



**More than one student – please select correct Year Head**

If you have more than one student in the school please select the correct Year Head for that student.

